

# Membership Renewal Form 2018



This box is for MPA office use only:							
Board	Grid	Civi	Website	Log-In	Sage/ Invoice No.	Grid/Invoice	Membership Pack

Please complete all sections (in BLOCK CAPITALS) and return this form and the appropriate annual subscription fee or confirmation of BACS transfer to the Music Publishers Association (MPA).

Company/Trading Name:	
PRS for Music CAE No:	

### Company Details

We will also use this information to enter your company into the directory of members on our website ([www.mpaonline.org.uk](http://www.mpaonline.org.uk)). **No personal contact details will be used unless specified.** If you *do not want* some or all of this information to be listed on the website, please complete all the sections below and tick the appropriate box.

**Company Bio: please give us a brief outline of your company's activities in no more than 150 words.**

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Address:	
Other Address(es) (e.g. Printed Music Hire Library):	
Telephone:	
Fax:	
Public email:	
Website:	
<input type="checkbox"/>	Please <b>do not list</b> my company details on your website directory.
<input type="checkbox"/>	Please <b>only list</b> the following (e.g. Web, Email): _____
	_____
<i>(Further information on how best to utilise the MPA website will be forwarded to you once your membership has been accepted).</i>	
<b>Publisher Type – tick as many as apply</b>	
<input type="checkbox"/>	Pop publisher (catalogue contains a majority of pop or light music)
<input type="checkbox"/>	Classical publisher (catalogue contains a majority of classical music)
<input type="checkbox"/>	Library publisher (signatory to the MCPS Production (Library) Music Side Agreement)
Library publisher name if different to that of Company name above: _____	

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<b>Services offered – tick as many as apply</b>	
<input type="checkbox"/>	Distributor of printed music
<input type="checkbox"/>	Printed music hire library
<input type="checkbox"/>	Unsolicited material accepted
<input type="checkbox"/>	Administration only deals

**Website Directory Information** (continued) - Please tick as many as apply

<b>Genres:</b>	
Advertising	<input type="checkbox"/>
Ballet	<input type="checkbox"/>
Brass/Military/Wind Band	<input type="checkbox"/>
Chamber	<input type="checkbox"/>
Children's	<input type="checkbox"/>
Choral/Vocal	<input type="checkbox"/>
Country	<input type="checkbox"/>
Dance/Electronic	<input type="checkbox"/>
Early Music	<input type="checkbox"/>
Educational	<input type="checkbox"/>
Folk	<input type="checkbox"/>
Hip-Hop/Rap	<input type="checkbox"/>
Indie	<input type="checkbox"/>
Jazz/Blues/Big Band	<input type="checkbox"/>
Latin	<input type="checkbox"/>
Light	<input type="checkbox"/>
Metal	<input type="checkbox"/>
MOR	<input type="checkbox"/>
Musicals	<input type="checkbox"/>
New Age	<input type="checkbox"/>
Opera/Operettas	<input type="checkbox"/>
Orchestral	<input type="checkbox"/>
Organ	<input type="checkbox"/>
Pop Music	<input type="checkbox"/>
Punk	<input type="checkbox"/>
Reggae	<input type="checkbox"/>
Religious	<input type="checkbox"/>
R'n'B/Soul	<input type="checkbox"/>
Rock	<input type="checkbox"/>
Television/Film	<input type="checkbox"/>
Urban	<input type="checkbox"/>
World Music	<input type="checkbox"/>
Other (please describe)	<input type="checkbox"/> <input type="text"/>

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## Administered & Associated Companies & Catalogues

Please provide below (or attach to this form) a list of your company's administered and/or associated music publishing companies and catalogues.

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

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## Personnel - Key Staff /Individual Contacts

The MPA is keen to keep all relevant personnel working for its member companies fully informed of business and legal issues, training opportunities, MPA events and other industry information through its regular email newsletter and general mailings. Please note that we are keen to keep as many of your employees as possible informed and that there is no limit on the number of people we can list in our database.

One principal/voting contact – usually the Managing Director/Chief Executive – is designated as the main contact to receive any items where there is only one copy per Member Company (e.g. subscription renewal forms, AGM papers). **The Principal/voting contact is the designated authority to cast votes on behalf of the organisation at general meetings (including the AGM).**

The principal contact, who has administration rights over the company’s directory entry on our website, will also receive a username and password for the **Members Area of our website** which contains useful information exclusive to MPA members.

The renewal contact will be the person with responsibility for organising or administering renewals and day to day business on behalf of the company. We are keen for other members of staff to have access to the Members Area too. **Should you wish a member of staff to receive login details, please tick the appropriate box (and make sure you provide their email address).**

Any detailed contact information is treated as confidential and will be used only by the MPA for addressing communications to named contacts. Wherever possible a personal email address and direct telephone/fax numbers are more helpful. Where electronic contact data is not available, it is assumed that all contacts can be reached via the postal address shown in the website directory entry (unless otherwise stated).

We will take this form as consent from each named contact for their personal data to be processed in this way, so please ensure that all named contacts have confirmed this to you. Consent for this data processing may be withdrawn at any time by the data subject(s).

**In order for the MPA to target particular information effectively within your company we would encourage you to provide us with names and contact details for those working in areas such as:**

Promotions/A&R/Creative  
Business Affairs/Legal  
Copyright  
Synchronisation Licensing  
Licensing (On- & Offline)

Royalties/Royalty Tracking  
Finance/Accounts  
Sales  
Printed Music Hire Library  
Editorial

Press/PR  
International  
Production  
Marketing  
Digital

### Principal/voting Contact:

Name:	
Job Title:	
Email:	
Direct Tel/ext:	
Direct Fax:	

### Renewal Contact:

Name:	
Job Title:	
Email:	

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Direct Tel/ext:	
Direct Fax:	

### **Royalty Accounting:**

The MPA liaises with royalty software companies on behalf of its members. Please provide details of the person with overall responsibility for this area in your company and confirm the royalty software system used:

Name:	
Job Title:	
Email:	
Royalty software:	

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## Additional personnel

Name:			
Job Title:			
Email:			
Direct Tel/ext:		Direct Fax:	
Other Address(es) (e.g. Printed Music Hire Library):			
Login for Members Area required:			<input type="checkbox"/>

Name:			
Job Title:			
Email:			
Direct Tel/ext:		Direct Fax:	
Other Address(es) (e.g. Printed Music Hire Library):			
Login for Members Area required:			<input type="checkbox"/>

Name:			
Job Title:			
Email:			
Direct Tel/ext:		Direct Fax:	
Other Address(es) (e.g. Printed Music Hire Library):			
Login for Members Area required:			<input type="checkbox"/>

Name:			
Job Title:			
Email:			
Direct Tel/ext:		Direct Fax:	
Other Address(es) (e.g. Printed Music Hire Library):			
Login for Members Area required:			<input type="checkbox"/>

*(Please continue on additional sheets if necessary)*

# Membership Renewal Form 2018



## Membership Subscription

All MPA subscriptions are for the period 1 January to 31 December 2018. Renewal forms will be circulated to all members towards the end of the year. Please note, if you are an existing MPA member and have not paid your subscription fees for the year before 31 March, the MPA may deem that you no longer wish to be a member of the MPA and as such your membership may be terminated.

GROSS ANNUAL INCOME means TOTAL TURNOVER i.e. relevant UK and overseas earnings of the member whether on behalf of itself and/or its subsidiary, associated and administered companies and writers. Relevant earnings include all fees, royalties, music hire and other income from music publishing activities BEFORE deduction of cost of sales and distribution to writers and other publishers. Figures should exclude retail sales if the company owns a retail outlet. In the case of a limited company, the figures should be based on the most recently audited set of accounts\*

### RATES OF SUBSCRIPTION CATEGORIES FOR 2018

Category	Gross Annual Income	Subscription Payable	VAT	Total	Early Bird 5% Discount Rate Total
A	less than £49,999	£96.00	£19.20	£115.20	£109.44
B	£50,000 - £99,999	£271.00	£54.20	£325.20	£308.94
C	£100,000 - £149,999	£555.00	£111.00	£666.00	£632.70
D	£150,000 - £199,999	£781.00	£156.20	£937.20	£890.34
E	£200,000 - £249,999	£1,001.00	£200.20	£1,201.20	£1,141.14
F	£250,000 - £499,999	£1,653.00	£330.60	£1,983.60	£1,884.42
G	£500,000 - £999,999	£2,990.00	£598.00	£3,588.00	£3,408.60
H	£1,000,000 - £1,999,999	£4,477.00	£895.40	£5,372.40	£5,103.78
J	£2,000,000 - £2,999,999	£5,956.00	£1,191.20	£7,147.20	£6,789.84
K	£3,000,000 - £4,999,999	£8,005.00	£1,601.00	£9,606.00	£9,125.70
L	£5,000,000 - £9,999,999	£10,045.00	£2,009.00	£12,054.00	£11,451.30
M	£10,000,000 - £14,999,999	£12,182.00	£2,436.40	£14,618.40	£13,887.48
N	over £15,000,000	£16,184.00	£3,236.80	£19,420.80	£18,449.76

Please tick the appropriate box for your company's gross annual income and corresponding membership category for your 2018 subscription. Please note, by submitting this form, you confirm that your declaration of gross annual income is true, complete and accurate to the best of your knowledge. The MPA reserves the right to request an auditor's statement to confirm this information.

A  B  C  D  E  F  G  H  J  K  L  M  N

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I (name)		of (company)	
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being a music publisher based or operating in the UK desire to become a member of the MPA as a pop/standard/library/printed music publisher, subject to its Articles of Association (*available at [www.mpaonline.org.uk](http://www.mpaonline.org.uk)*).

<b>Signed:</b>		<b>Position:</b>	
<b>Date:</b>			

The MPA is party to the following industry agreements and codes of practice, which are negotiated collectively on behalf of members and are available for inspection at the MPA office. As a member of the MPA you agree to abide by the following unless you inform us otherwise:

- MPA Code of Fair Practice for Users of Printed Music
- MPA Code of Best Practice Relinquishments
- MPA/BBC Hire Agreement
- MPA/BBC Single Grand Right Licence
- MPA Licence for Visually Impaired People
- MPA/JCQ Agreement – for the exploitation of school examination papers
- MPA/CIE Agreement – for the exploitation of school examination papers
- MPA/Ministry of Defence Service Bands Agreement

You also should endeavour to meet the commitments as set out in the following guidelines:

- MPA/ABO – Guidelines for Practice in Professional Music Hire
- MPA/ABO Youth Orchestra Guidelines
- MPA/Making Music/IAML (UK & Ireland) – Guidelines for Practice in Amateur Music Hire
- MPA/BBC Guidelines for Practice in Music Hire

## Payment Methods

I enclose a cheque in the sum of £..... in settlement of our subscription for 2018. Please make cheques payable to Music Publishers Association Ltd. **All MPA subscriptions are for the period 1 January to 31 December 2018.**

OR

I can confirm that a BACS payment for £..... will be credited into the MPA account on ..... in settlement of our subscription for 2018. **All MPA subscriptions are for the period 1 January to 31 December 2018.**  
(Please make payments to Acc: 07528531, Sort: 18-00-02, Acc Name: Music Publishers Association Ltd)

**Please return your application form together with your remittance to:**

Music Publishers Association Ltd  
8<sup>th</sup> Floor, 2 Pancras Square, London, N1C 4AG

If you have any queries regarding your membership application please contact: **Nico Evans**

☎ 020 3741 3800 [nico.evans@mpagroup.com](mailto:nico.evans@mpagroup.com)