**MPA Graduate Certificate in Editorial & Production 2016/17**

**APPLICATION FORM**

Once you have read the Prospectus and Guidelines please complete this application form (typewritten or printed clearly in black ink) and return it to the MPA (see details on page 3). *NOTE – early bird rate for the course is available until 30 June for members, and places will be allocated (maximum 15 places) on a first come first served basis.* The final closing date for applications is **30 August 2016.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PERSONAL DETAILS** | | | | |
| **Surname** |  | **First name** |  | |
| **Home address** |  | | | |
| **Home telephone** |  | **Work telephone** | |  |
| **Mobile** |  | **Email** | |  |

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| --- | --- | --- | --- |
| **EMPLOYMENT HISTORY** (most recent first) | | | |
| **Dates** | | **Employer** | **Post title/main duties** |
| From | To |  |  |
|  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EDUCATION, TRAINING & PROFESSIONAL QUALIFICATIONS** (most recent first)  Please include details of any instrumental exams taken. | | | | |
| **Dates** | | **Institution/Organisation** | **Qualification obtained** | **Grade** |
| From | To |  |  |  |
|  |  |

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| **APPLICANT’S STATEMENT**  The statement should set out why the applicant would like to do the course, confirm the level of skills (if not articulated in the Education, Training & Professional Qualifications section above) and what they hope to get out of it.  **Max 500 words** |
| (please continue on and attach additional sheet/s if appropriate) |
| **EMPLOYERS REFERENCE**  ***Note – this is only required for applicants who are employed. Freelancers and unemployed graduates do not need to seek a reference to submit an application.***  The reference should be completed by the applicant’s line manager or equivalent. It should provide an indication of the company’s support for the application (including details of any financial and/or mentoring support which they are prepared to offer the applicant during and after completion of the course).  **Max 500 words** |
| (please continue on and attach additional sheet/s if appropriate) |

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| **SIGNATURES** | | |
| **APPLICANT** | **REFEREE** (if applicable) | |
| I hereby confirm my application for a place on the 2014/15 MPA Graduate Certificate in Editorial and Production course.    (Applicant’s signature)  Date: ­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Name |  |
| Title |  |
| Company |  |
| Address |  |
| Tel |  |
| Email |  |
| Signature | (Referee’s signature) |

Please complete and return this form with the required deposit of £150 (made payable to the MPA) to:

Nico Evans, GCEP Course Administrator, Music Publishers Association,

8th Floor, Two Pancras Square, London N1C 4AG

Email: [info@mpagroup.com](mailto:info@mpagroup.com)